



12205 South Yukon Avenue • Glenpool, OK 74033 • Tel: (918) 322-5409 • Fax: (918) 209-4613

## BUILDING STRUCTURE DEMOLITION PERMIT APPLICATION

Application Date: \_\_\_\_\_

Description of the Proposed Demolition (including type of building(s)):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

General Project Location or Street Address: \_\_\_\_\_

\_\_\_\_\_

Property Legal Description: \_\_\_\_\_

Section: \_\_\_\_\_ TWP: \_\_\_\_\_ Range: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Project Start Date: \_\_\_\_\_ Estimated Completion: \_\_\_\_\_

### Applicant Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ \*

### Property Owner Information [if different]:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ \*

### Demolition Contractor Information:

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Electrical Sub Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Plumbing Sub Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Insurance Company: \_\_\_\_\_ Policy Number: \_\_\_\_\_

\* Applicant [and Owner, if different] is required to attach to this Application Applicant's plan for controlling soil erosion and off-site sedimentation. Applicant acknowledges that this plan shall be deemed a representation by Applicant/Owner certifying that the proposed building and any associated site improvement demolition will not cause soil erosion and sedimentation onto off-site properties, and acknowledging joint and several liability in the event of such occurrences.

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**General Permit Requirements:**

All Federal, State, and Local Guidelines are to be strictly adhered to throughout the demolition process including: disposal of debris in proper landfill facilities, adequate erosion and storm water control measures, and final site cleanup and appropriate re-vegetation. Public streets and site access are to remain clean of dust and debris at all times. Existing utility services shall be terminated in a safe and proper manner in accordance with applicable ICC Building Codes. The Building Structure Demolition Permit must be posted on-site at all times.

-----**CITY STAFF ONLY BEYOND THIS POINT**-----

**Building Demolition Permit No.:** \_\_\_\_\_ **Issue Date:** \_\_\_\_\_

**FEES:**

Permit: \_\_\_\_\_

Inspections: \_\_\_\_\_

Total: \_\_\_\_\_

**Permit Application Reviewed By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

City Planner: \_\_\_\_\_

Approved     Rejected    Date: \_\_\_\_\_

Building Official: \_\_\_\_\_

Approved     Rejected    Date: \_\_\_\_\_

**Special Notes or Instructions to the Permit Holder:**

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## Required Attachments

- (1)** A drawing(s) illustrating: the boundary of the project property; the location of the project property related to surrounding vicinity; and the location and limits of the proposed building and any associated site improvement demolition. Such drawing(s) shall also include a street address and legal description of the project property.

[NOTE: A certified boundary and /or topographic survey may be required by the Department of Community Development depending on the scope and complexity of the work being proposed.]
- (2)** Applicant's plan for controlling soil erosion and off-site sedimentation and a certification by the applicant and owner, if different, certifying that the proposed building and any associated site improvement demolition will not cause soil erosion and sedimentation onto off-site properties, and acknowledging liability in the event of such occurrences.
- (3)** The name, address and contact information of any landfill where debris is to be taken.
- (4)** NOTE: The Building Official may determine that an insurance bond is required due to the close proximity to other structures or hazards. Upon such determination, the applicant shall be required to obtain such bond prior to issuance of the permit.
- (5)** Such other information as the Department of Community Development may request the applicant to furnish as the Department of Community Development deems necessary to ensure fulfillment of all requirements prior to issuance of the requested Building Structure Demolition Permit.