

Permit Number: _____

Approval: _____ Bldg. Dept: _____ Approval: _____ Planning Dept: _____

Project/Business Name: _____

Location Address _____ Zoning _____

Subdivision _____ Lot _____ Block _____ Section _____ Township _____ Range _____

Permit Type

New Sign Replace Copy Removal

Existing Signs

Number of Business on Lot/Center: _____

Ground _____ Wall _____ Projecting _____ LED/Digital _____ Animated/Scrolling _____

Proposed Signs

Ground _____ Wall _____ Projecting _____ LED/Digital _____ Animated/Scrolling _____

Dimensions

Sign Face Height _____ Width _____ Total Square Feet _____

Setback from Street Center Line _____ ft

Sign Height Above Grade (to top of sign) _____ ft

Setback from Intersection Center Line _____ ft

Requirements

(1) Site plan must show property lines, building positions, all distances from structures to lot lines, utility easements and proposed sign location

See Manual of Fees for permit costs: http://glenpoolonline.com/codes_permits_ordinances/documents/FeesRefdinORDNo020711.pdf

Sign Regulations: http://www.sterlingcodifiers.com/codebook/index.php?book_id=979 (11-12-21: USE UNIT 21, SIGNS)

-Signs are not permitted in the city of state right-of-way.

-If proposed sign is to be located within a utility easement (U/E), all utility companies and the City must give prior approval.

-No ground signs within 50 feet from another ground sign

Authorization

I hereby certify that the proposed work is authorized by the owner of record.

Owner/Lessee _____ Phone # _____ Fax # _____

Address _____ City, State, Zip _____

Cell Phone # _____ Email _____

Owner Signature _____ Date _____

I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws and jurisdiction.

Applicant _____ Phone # _____ Fax # _____

Address _____ City, State, Zip _____

Cell Phone # _____ Email _____

Applicant Signature _____ Date _____

PLEASE CALL _____ WHEN PERMIT IS READY FOR PICK UP Phone# _____

Contractor Names-All electrical contractors must registered with the City of Glenpool.

Sign Company _____ Phone # _____

Electrical _____ Phone # _____